

Cambridge Public Library
Board of Library Trustees Minutes

A regular meeting of the Board of Library Trustees was held on Monday, September 12, 2005 at the Main Library. The following members of the Board of Library Trustees were present:

- Janet Axelrod
- Andre Mayer
- Patricia Payne
- James Roosevelt
- Nancy Woods

also present:

- Susan Flannery, Director of Libraries
- Madeline Amorosi, Assistant Director for Public Services
- Marilyn Gagalis, Administrative Assistant

No Action Required

Correspondence was acknowledged from Robert Maier, Lynda Wills, Alice Chen, Hayley Wood, and Paula Duggins.

Ms. Flannery informed the Board that she had not received any Patriot Act requests since the June meeting.

Ms. Flannery reported that she had received word from the office of Theresa Heinz Kerry requesting additional information about the Galbraith Lecture. Since this seemed to be a positive response, Board members decided to wait until the end of October to pursue another speaker.

Ms. Flannery provided an update on the old building at 449 Broadway. September 15th is the deadline for general contractors to submit bids. The abatement in the basement is completed and the Children's Room will be finished shortly. Other areas of the library are being prepared for renovations. We will begin demolition of the boiler room shortly.

Ms. Flannery reported on the status of repair of branch libraries. Central Square Branch will reopen on November 1, 2005 and the renovations of the Collins Branch have been postponed until Spring 2006.

Since the last meeting, Ms. Flannery and Ms. Axelrod have met and discussed fundraising plans. Ms. Flannery is visiting other libraries who have done this already to gather information. She will report back at a later date.

Ms. Flannery reported on the delivery issues that were becoming a challenge for the library. She is following up with Minuteman to hopefully create a more efficient delivery system for the network.

Action Items

Minutes from the June 2005 meeting were approved.

Ms Flannery recently met with Steve Miller and developed a draft of a new strategic planning process. All trustees were given a copy of this draft to review for the October meeting. Ms. Flannery would like feedback from everyone within 2 weeks to present to Steve Miller who will facilitate a planning session for the Trustees at that meeting.

Ms. Flannery and Ms. Woods will develop a FAQ section for the ***Books & Mortar*** web site.

The Staff Recognition Dinner is scheduled for Friday, September 30, 2005 at 6:00 in the Lewis Room of the Central Square Library. All Trustees were invited to attend and asked to RSVP to the library as soon as possible.

The 2005/2006 meeting dates were approved by all in attendance. They will be put on the library's web site as soon as possible.

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m. The next meeting of the Board will be on Monday, October 17, 2005 at 6:30 p.m. in the temporary Main Library at 359 Broadway.